

TARRINGTON PARISH COUNCIL

Parish Clerk: Mrs. J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com website: www.tarrington.org.uk

Minutes of the Parish Council meeting held on Monday 11th September 2017 at 7.30pm

Present

Councillors Janette Ward, Maggie Daron, Robert Hodges, Trevor Kerr, Linzy Outtrim and Mike Tector

In attendance

Backbury Ward Councillor John Hardwick
Janet Chester – Parish Clerk

Members of the Public: 7

<u>Item</u>	<u>Minute</u>	<u>Action</u>						
1.0	The Chairman Cllr Janette Ward welcomed everyone to the meeting and particularly newly elected Councillor Outtrim To Receive Apologies for Absence and Note the Reason - none							
2.0	To Elect a new Vice-Chairman of the Parish Council and receive Signature on Declaration of Acceptance of Office Form Cllr Hodges was nominated by Cllr Daron and seconded by Cllr Kerr. There being no other nominations Cllr Hodges was elected and duly signed the necessary forms.	Clerk						
3.0	Councillor Vacancies: 3.1 To Note the Result of August election and ask Cllr Outtrim to complete necessary forms The election was uncontested and Linzy Outtrim was successfully elected. Cllr Outtrim completed and signed her Declaration of Acceptance of Office and took away the Register of Interests to be completed and returned to Herefordshire Council within 28 days. 3.2 To Note Details of Further Election to Fill Two further Councillor Vacancies Notices have been displayed and we await the outcome.	Clerk / LO All						
4.0	To Receive and Record any Declarations of Interest and Written Requests for Dispensations - <table border="1" data-bbox="146 1899 1264 1973"> <thead> <tr> <th>Councillor Name</th> <th>Agenda Item</th> <th>Interest Declared</th> </tr> </thead> <tbody> <tr> <td>Cllr L Outtrim</td> <td>11.1 Church Lane</td> <td>BBLP employee</td> </tr> </tbody> </table>	Councillor Name	Agenda Item	Interest Declared	Cllr L Outtrim	11.1 Church Lane	BBLP employee	
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Cllr L Outtrim	11.1 Church Lane	BBLP employee						

5.0	<p>To Consider Approval of the Minutes of the parish council meetings held Monday 10th July 2017</p> <p>The minutes of the meeting having previously been circulated were agreed and duly signed by the Chairman. RESOLVED</p>	
6.0	<p>To Receive a Brief Report from Backbury Ward Councillor John Hardwick</p> <p>Cllr Hardwick advised that workshops on planning have taken place to discuss the current service and re-organisation. There may be an increase in planning fees of 20% in Autumn 2017 to cover costs of improving the efficiency of the planning service. The planning department received 4000+ applications in the past 12 months. Some bi-elections in some county wards are anticipated.</p>	
7.0	<p>Public Participation Session for Local Residents to Raise matters relevant to the Parish Council</p> <p>Concern was expressed over the use of herbicide along the wall of The Old Rectory entering the watercourse. Cllr Hodges will approach the resident to ascertain if a suitable product is being used that does not have adverse effects on a watercourse. A post is missing on the gate from School Road to Jubilee Green.</p>	RH
8.0	<p>Planning:</p> <p>8.1 To Consider any Planning Applications submitted to Herefordshire Council: none</p> <p>8.2 To Note Details of Decision Notices received from Herefordshire Council (as per planning record) www.herefordshire.gov.uk – Noted</p>	
9.0	<p>Highways / Footpaths</p> <p>9.1 To Note weekly reports from Balfour Beatty Locality Steward – noted</p> <p>9.2 To Discuss any new Highways / P3 footpath issues</p> <p>A stile is to be replaced on TR15 and a bridge and gate is to be collected from Paul Grey and the clerk will advise the lengthsman it is a two man job. A fallen signpost on TR10 will be reinstated and waymarkers put up.</p> <p>9.3 To Note Receipt of the publication “Rights of Way Restoring the Record”</p> <p>The above publication has been received.</p> <p>RESOLUTION: The clerk will add the publication to the Parish Council Assets Register. Cllr Ward took the book away for use in her role as footpaths officer.</p> <p>9.4 To Decide Meeting with Balfour Beatty Locality Steward to discuss Traffic Regulation Order</p> <p>Cllrs Hodges, Daron and Kerr will meet with the locality steward to discuss the</p>	<p>Clerk</p> <p>Clerk/JW</p> <p>RH/MD/TK</p>

	<p>removed and replaced by Herefordshire Council. Cllr Hardwick asked for a copy of correspondence that had been sent to and received by the footpaths officer to be sent to him.</p> <p>RESOLUTION: Cllr Ward will forward copies of correspondence to Cllr Hardwick. He will then meet with Clive Hall and report back to the parish council. The clerk will write on behalf of the parish council and ask for all the obstructions to be looked at as a whole rather than separately and to request that the new signs wording is advised to the parish council before installation.</p> <p>11.2 To Discuss Village Defibrillator</p> <p>Cllr Kerr advised that the defibrillator is now live with West Midlands Ambulance Service. Community Heartbeat Trust are arranging a training session and the date will be advertised in the Tatler.</p> <p>11.3 To Receive any Comments on Ledbury Neighbourhood Development Plan Regulation 14 Consultation</p> <p>No comments</p> <p>11.4 To Receive any Comments on Yarkhill Neighbourhood Development Plan Regulation 14 Consultation</p> <p>No comments</p> <p>11.5 To Review Information and Outstanding Actions</p> <p>Reviewed and updated. RESOLVED</p> <p>11.6 To Receive reports from any meetings attended</p> <p>Cllr Daron had attended Herefordshire Councils Minerals and Waste Local Plan Presentation event – she will forward the Powerpoint presentation when she receives it.</p> <p>11.7 To Note any meetings and/or training dates –</p> <p>None. The HALC autumn training diary is due and will be forwarded on when the clerk receives it.</p>	<p>JW / Clerk</p> <p>MD</p>
<p>12.0</p>	<p>Items for Next Parish Council Meeting</p> <ul style="list-style-type: none"> - 2018/19 Precept - Bank Signatories - Tarrington PCC grant - Cllr Vacancies - Cutting of hedge Pound Close / Barrs Orchard 	
<p>13.0</p>	<p>To Confirm Date and Time of Next Scheduled Meeting</p> <p>Next meeting confirmed as Monday 13th November 2017, 7.30pm at Lady Emily Community Hall The Chairman declared the meeting closed at 21.10pm</p> <p>Signed..... Dated..... Chairman</p>	

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Website updated
- Documents re Church Lane public road sent to Balfour Beatty / Herefordshire Council

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- HALC - Information Corner August *
- Herefordshire Rural Hub – August & September newsletters *
- Herefordshire Council – invitation to Minerals & Waste Consultation – Shirehall 8th Sept 11-1*
- Herefordshire Council – Rights of Way Improvement Plan *
- Herefordshire Council – Road Resurfacing programme *
- Ledbury Town Council NDP Reg 14 consultation *
- Community First e bulletin *
- SNT newsletter *

* Circulated to Cllrs.

Outstanding Actions – These are the consolidated actions outstanding after the last meeting:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Jan 2017	7	Clerk / All	Ongoing	Explore how to proceed NDP & grant options
Jan 2017	10.3	RH	Ongoing	Investigate options for motion sensor light for Church View carpark
July 2017	10b	JW	Complete	Liaise with lengthsman re clearance of TR5 footpath
July 2017	10b	JW/RH		Tour parish to identify defects to report
July 2017	10c	MD/RH/TK		Progress TRO forms
July 2017	10d	clerk	Ongoing	Purchase SID battery charger
July 2017	12b	clerk	Complete	Send S106 wish list to Hfd Council
July 2017	12d	clerk		Apply to HALC for website grant
July 2017	12e	TK	Complete	Contact organisation re defibrillator
July 2017	12f	RH	Complete	Put drone advice in Tatler

PLANNING RECORD (last six months – for older applications please visit www.herefordshire.gov.uk)

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
24.1.17	164149	Land to the Rear of Old Post Office, Proposed new dwelling house and detached garage	PC no objection to this application	GRANTED 30.6.17
2.2.17	P170097/AM	Church Hill, Tarrington, HR1 4EU Proposed non-material amendment to planning permission ref 161027 (Upgrade fabric of existing cottage, demolition of flat-roof extension and replacement with pitched two storey extension) – Amendment to first floor fenestration on north elevation. Removal of window facing west on ground floor dining area. Addition of air source heat pump on east elevation. Addition of lean-to plant room/pantry to east elevation	**NOTIFICATION ONLY – PARISH COUNCIL NOT ASKED TO COMMENT**	GRANTED 2.3.17

22.2.17	170607	Highfield, 4 Church View, HR1 4HE Proposed work to Willow (T1)	PC no objection to this application	GRANTED 10.4.17
27.2.17	P170651/PA7 (Prior Approval Application)	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Proposed agricultural storage building	PC not asked for comments as this is a prior approval application	PRIOR APPROVAL REFUSED 7.3.17
20.3.17	170701	Hop Kiln, Eastwood Farm, HR1 4JF Proposed widening of doorway	PC no objection to this application	GRANTED 26.4.17
16.3.17	170915	The Cider House, Oak House, HR1 4JF Proposed replacement of the door with bricks and reinstate the original window style to match the one on the left-hand side of the door	PC no objection to this application	GRANTED 4.7.17
6.4.17	171165	Land North of School Lane, Tarrington Site to erect up to 15 dwellings. All matters reserved apart from access	PC comments – please see minutes of meeting held 8 th May 2017	REFUSED 30.6.17
21.4.17	171482	Marlborough Cottage, Durlow Common, HR1 4JQ Proposed removal of rear conservatory and erection of new single storey side/rear extension	PC support this application	GRANTED 15.6.17
11.5.17	171715	Hop Field – West of The Hop Kiln Grid Ref E363431 N240257 Tarrington Steel portal framed agricultural storage building	PC no objection to this application	GRANTED 3.7.17
22.5.17	171777	Land between Garbrook and Little Tarrington Common Road, HR1 4JA Proposed mixed use development comprising 25 dwellings including 7 affordable, 4 live-work units and associated roads and footpaths, junction improvements, sustainable drainage, informal public open space, hedgerow and tree planting	PC comments – please see minutes of meeting held 5 th June 2017	
14.6.17	171914	Columbine Cottage, HR1 4EU Replacement of a wooden garden shed with a single storey summer house	PC no objection to this application	GRANTED 17.7.17
18.6.17	171954	Land Adjacent to Church View, Tarrington Proposed works to Ash (T1) Fell. Ash (T2) Remove limb. See report 12612	The Parish Council note the current boundary dispute. The Parish Council have noted that the tree to be felled (T1) is now in leaf, covered in ivy but believed to be otherwise healthy	14.7.17 Trees covered by TPO – Consent Granted
19.7.17	172017	Land at No1 Garbrook, HR1 4JF Erection of a pair of semi detached dwellings	PC no objections to this application.	GRANTED 25.7.17
5.6.17	172021	Leys Farmhouse, Leys Farm, Tarrington, HR1 4EX Proposed internal works including removal of an internal load bearing wall and attached marble work surface to create an open plan kitchen dining room	PC no objections to this application.	REFUSED 14.8.17