

TARRINGTON PARISH COUNCIL

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Minutes of the Parish Council meeting held on Monday 21st November 2016 at 7.30pm

Present

Councillors P Grey (chairman), A Bush, M Daron, R Hodges, J Tallis, M Tector, C Winter & J Ward

In attendance

Backbury Ward Councillor John Hardwick
 Janet Chester – Parish Clerk

Public: 28

ITEM	MINUTE	ACTION								
	The chairman Cllr Grey welcomed everyone to the meeting.									
1.0	Apologies for Absence - none									
2.0	Declarations of Interest and Requests for Dispensations -									
	<table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Agenda Item</th> <th>Interest Declared</th> <th>Nature of Interest</th> </tr> </thead> <tbody> <tr> <td>Cllr J Tallis</td> <td>8.2</td> <td>NDPI</td> <td>LECH Committee member</td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest	Cllr J Tallis	8.2	NDPI	LECH Committee member	
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Cllr J Tallis	8.2	NDPI	LECH Committee member							
3.0	To Consider Approval of the Minutes of the Parish Council meetings held on Monday 12th September 2016 (previously circulated)									
	The minutes were agreed as a true and accurate record and were duly signed by the chairman									
4.0	To Receive a Brief Report from Backbury Ward Councillor John Hardwick									
	<p>Cllr Hardwick reported that Herefordshire Council Budget Consultation only attracted 280 responses (241 on-line & 39 paper copies) 77 page Report on-line on Herefordshire Council website if interested. HC currently has an Interim Section 151 Officer in place, Mark Taylor (previously with Middlesbrough Council). He gave the two Overview & Scrutiny Committees a presentation on the Draft Budget last Monday. The Revenue Budget is proposed at £139.7m, current borrowing costs are £17.7m.</p> <p>Neighbourhood Development Planning – 15 NDP's have now passed at referendum and been adopted out of a total of 105. Latest to be passed local to Tarrington are, Weston Beggard with 91% Yes Vote with 44% turnout. Bartestree with Lugwardine with 96.2% Yes Vote with 28.5% turnout. With a further 6 at Reg 16 stage and 3 at Reg 14. Dormington & Mordiford Group PC have decided not to continue to develop a NOP at this stage.</p> <p>Today Police & Crime Commissioner, John Campion with Anthony Bangham, Chief Constable for West Mercia Police and Superintendent Sue Thomas were presenting to Herefordshire Councillors at the Shire Hall. Lack of attendance at Parish Council meetings was mentioned and I believe more effort will be made in the future to do so.</p>									
5.0	Public Participation Session for Local Residents to Raise Matters Relevant to the Parish Council									
	Members of the public present had come to comment on or hear the discussion on Tarrington's NDP. The chairman advised that the public would be able to participate in agenda item 7.									

6.0	<p>Planning:</p> <p>6.1 To Consider Planning Applications referred for comment:</p> <p>6.1.1 163429 – Hill Farm, Tarrington, HR1 4HR Application for removal of condition 4 of planning permission (DCCE2005/0125/F) to allow Hill Farm to be sold as two separate units. PC Comment: The Parish Council have no objection to this planning application but would wish to see clear boundaries defined and that the land remains agricultural land.</p> <p>6.2 To Note Decisions Received from Hereford Council: as per planning record</p>	CLERK
7.0	<p>Tarrington Neighbourhood Development Plan:</p> <p>7.1 To Receive Report From NDP Steering Group</p> <p>The Chairman of the NDP Steering Group, Cllr Daron read out a report that had been circulated dated 14th November (attached). After giving her report Cllr Daron advised that she was resigning as chairman of the steering group. Cllrs Hodges & Ward had also given their letters of resignation from the steering group. Cllr Winter expressed the general feeling of disappointment that the NDP had divided the village residents and caused so much upset and proposed disbanding the NDP steering group. Thanks were expressed to Cllr Daron for all her time and effort working as chairman of the NDP steering group. A lengthy open session followed where various views were stated by all present. Ward Cllr Hardwick advised that a condition based NDP rather than a site based NDP could be a way to move forward. It was AGREED that Cllr Tallis explore the options and that an extra-ordinary meeting would be held on 14th December where it would be decided whether to continue or disband the NDP steering group.</p> <p>7.2 To Decide Parish Council NDP Funding</p> <p>Item deferred until decision reached on future of NDP. RESOLVED</p> <p>N.B. 18 members of the public left the meeting at this point</p>	ALL
8.0	<p>Finance:</p> <p>8.1 To Note Finance Report and Bank Balances</p> <p>The Finance Report was noted. Bank Balances – current account as at 28th October 2016 £13421.73, reserve account as at 2nd November 2016 £10015.29. NOTED</p> <p>8.2 Payments of Outstanding Accounts Approved: RESOLVED</p> <p>000737: EZ Hosts Ltd – website annual fee domain name - £15.00 000738: LECH – room hire Sept/Oct - £26.25 000739: Richard Morgan – grass cutting July-Oct - £418.00 000740: J Chester – clerk Sept/Oct – as agreed 000741: HMRC PAYE - £3.60 000742: Radbournes – materials for bench - £129.48</p> <p>8.3 To Discuss Application for 2017 grant request from Tarrington Tatler</p> <p>This was discussed and it was agreed to award a sum of £800. It was suggested that guidance be given to the editor on a policy for advertising external events. RESOLVED</p> <p>8.4 To Discuss Tender received for 2017 grass cutting and ditch maintenance</p> <p>The current contractor had forwarded his tender for the forthcoming year which was AGREED. The clerk will confirm appointment. RESOLVED</p> <p>8.5 To Discuss 2017/18 Precept Requirement</p>	CLERK

9.0	<p>The clerk had drafted a budget for 2017/18 with a proposed precept of £15000, this will be looked at in detail by the finance working group. Decision deferred to 14th December meeting. RESOLVED</p> <p>Highways / Footpaths:</p> <p>9.1 To Note Reports from Balfour Beatty Locality Steward</p> <p>The weekly reports emailed through were noted. Cllr Ward will check that the bridge repair on TR15 has been completed.</p> <p>9.2 To Discuss and new Highways / P3 footpath issues and any works for the lengthsman</p> <p>A gatepost at Jubilee Green has rotted through, Cllr Grey will check and repair. The ditch by Tarrington Court needs clearing. Cllrs Grey, Tallis and Bush will tour the parish and report any defects to the clerk. RESOLVED</p>	ALL
10.0	<p>Information Section / Correspondence / Discussion</p> <p>10.1 To Discuss Bus Shelter</p> <p>It was proposed to demolish the shelter. Cllr Grey will propose a plan at the next scheduled full council meeting. AGREED</p> <p>10.2 To Discuss Frequency of Parish Council meetings</p> <p>It was decided that full council meetings stay bi-monthly but frequency to be reviewed in six months time. It was proposed and AGREED that finance meetings take place twice a year to discuss the End of Year account submission and annual budget/precept request. RESOLVED</p> <p>10.3 To Discuss Durlow Common Notice Board</p> <p>Cllr Grey will reposition the notice board to make it more user friendly. RESOLVED</p> <p>10.4 To Receive comments on church parking</p> <p>It was decided that the cost of matting was too expensive but that this was put onto the Section 106 wish list. RESOLVED</p> <p>10.5 To Discuss Defibrillator(s) for the village</p> <p>Various grant funding has been made available for obtaining defibrillators. It was suggested that a redundant phone kiosk could be used as a location for a defibrillator. Cllr Tallis to investigate the options. RESOLVED</p> <p>10.6 To Review Information and Outstanding Actions</p> <p>Reviewed and updated.</p>	JW PG / JT / AB PG ALL PG CLERK JT
11.0	<p>Training / Meetings</p> <p>11.1 To Receive Reports from any Meetings attended</p> <p>Cllrs Hodges and Ward attended a Green Lanes meeting at Hereford Archives Office. Cllr Tallis and the clerk attended HALC Eastern Area meeting Cllrs Bush and Tallis and the clerk attended HALC conference and AGM</p> <p>11.2 To Note any meetings and/or training dates</p> <p>HALC Training Diary was noted. Cllrs were asked to let the clerk know if they wanted a place booked for them on any of the courses.</p>	

- West Mercia Police – SNT Newsletter *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 12TH September 2016:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
March 2016	8c	RH	Complete	Produce map for Open Green Spaces
July 2016	5	All		Investigate litter and overhanging hedges and road defects in parish and bring to next meeting
July 2016	8.3	RH		Speak to resident re hedge obscuring road signs
July 2016	9.4	RH/PG		Take photos of old bus stop and carry out survey
July 2016	9.5	Clerk		Arrange meeting with Hereford Council to discuss speed concerns at Garbrook
July 2016	9.6	All	Complete	Obtain residents feedback re church car parking
Sept 2016	4	JW	Complete	Forward draft ward cllr report to J Hardwick before submission to Tatler
Sept 2016	8.2	Clerk		Amend standing orders to reflect how cllrs obtain information
Sept 2016	9.3	JT/MT/Clerk		Precept working group meeting
Sept 2016	9.3	JT	complete	Put explanation of Precept in Tatler
Sept 2016	10.2	PG/JT		Tour parish and report and road defects to clerk
Sept 2016	10.2	clerk		Arrange for trimming and thinning of hedge at Church View
Sept 2016	11.4	clerk	complete	Offer same SID Terms as Fownhope to Dormington & Mordiford PC

PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
15.4.16	161027	Church Hill, Church Lane, Tarrington, HR1 4EU Upgrade fabric of existing cottage, demolition of flat-roofed extension and replacement with pitched roof two storey extension	PC support this application and feel that the attractive design will enhance its surroundings and the village	GRANTED 25.5.16
18.5.16	161393	Buildings at Little Tarrington Farm Little Tarrington Herefordshire HR1 4JA Retrospective planning application for the change of use of former agricultural buildings for commercial uses (Class B2).	PC are disappointed that this is a retrospective application but do support the application as it is an asset to the parish providing employment. However the parish council hope that consideration is given to the capacity of the existing septic tank, the extra foul water and run off water arrangements and the recycling of waste products particularly if further expansion is anticipated.	GRANTED 25.7.16
28.6.16	161681	Framfield Church Lane Tarrington Hereford Herefordshire HR1 4EU T1 Large Cedar tree - remove third forked branch from base of trunk and remove largest part of lowest limb to base	PC support this application and trust that Herefordshire Council will seek expert advice	REFUSED 15.8.16
11.7.16	161894	Swan House Tarrington Hereford Herefordshire HR1 4EU Proposed extension to garage to form summer house and restatement of 3 windows	PC support this application	GRANTED 15.8.16

Reports from Meetings

14th November 2016

**Tarrington Neighbourhood Development Plan
Report for the Tarrington Parish Council Meeting – 21st November 2016**

Steering Group member, John Wilesmith, has resigned from the group. John was responsible for writing the questions and carrying out the following data handling activity for our most recent community questionnaire. I thanked him, on behalf of the Steering Group, for the contribution he made to the work of the group.

The Herefordshire Council's review of the Draft Plan was received by all members of the Steering Group on 23rd September. I have provided all parish councillors with a copy of this document. I have also provided a copy of David Nicholson's housing assessment on the four short listed sites, taken from his Housing Site Assessment, written in December 2015, as members of the Parish Council who are not on the Steering Group may find this a useful reference. A copy of the full H.S.A. report and both of Carly Tinkler's landscape assessments are also on the Tarrington website. The last N.D.P. report to the Parish Council stated that a meeting was going to be arranged and minuted by Janet Chester between Rupert Foley, his advisors, David Nicholson and Carly Tinkler. I did begin to organise this meeting. However, the Steering Group meeting in which I had agreed to this meeting taking place only between professionals took place before I had received David's invoice for the final part of his work and before I had asked Janet Chester for a finance report. On receiving both of these documents, I decided that it would be irresponsible for me to agree to any more money being spent on the N.D.P. before referring to the Parish Council as the Parish Council is responsible for the funding. I prepared a document about possible future spending (containing alternative costings) which both members of the P.C. and the S.G. have received. As a finance meeting has not yet taken place and rather than delay a meeting with Rupert Foley any longer, it was decided at the S.G. meeting that took place on 5th October that the group would instead be represented by members of the Steering Group and Paul Grey, the Chairman of the Parish Council. A meeting was arranged to take place in the Stoke Edith Estate Office (where the two previous meetings with Rupert Foley had taken place) for Thursday 10th November.*

The main purpose of the Steering Group meeting that took place on Wednesday 5th October was to discuss H.C.'s review of the Draft Plan but I first reminded members of all the work that has taken place during the past three years, often under difficult circumstances. I also addressed my concerns about the fact that some members of the Steering Group have chosen to work outside the main group and have taken actions without consulting either with myself or the other members of the group. I urged everyone to now support my leadership and to all work together to achieve a successful outcome for the N.D.P. which will be of future benefit to everyone in the Parish.

All members of the Steering Group had read the review and I summarised some important points. The review stated most importantly that there were no significant conformity issues with the Core Strategy except for the overall negative impression regarding housing provision which "*predominantly set out to restrict new housing*". (See the document for more details.)

I suggested two additions to what will be the revised Draft Plan:

Objective 3: Employment

Expand on last bullet point

Encourage the appropriate development of leisure-related businesses, including the village pub, The Tarrington Arms and The Millpond caravanning, camping and fishing site in Little Tarrington.

Objective 4: Community

Add an additional bullet point

Welcoming visitors and tourists and supporting a popular leisure activity for the local community by recognising the contribution made to the community by the successful and developing Millpond caravanning, camping and fishing site in Little Tarrington

Having read the comments about Site 6, there was a lengthy and inconclusive discussion in which some Steering Group members requested that other sites should be sourced for the provision of homes in the village. Other members of the Steering Group were opposed to looking for other sites because sixteen sites have been thoroughly investigated and Site 6 had been established as the only viable site in the village where a proportionate number of properties can be provided as are required by Herefordshire Council and identified by Herefordshire Council in their S.H.L.A.A. (Strategic Housing Land Availability Assessment) map. When requested to look again at the short listed sites by H.C., David Nicholson had agreed that a small number of homes (no more than five properties) could possibly be provided by Site 16, Little Tarrington Farm. This would represent proportional growth to the small hamlet of Little Tarrington.

Outcomes of the Meeting

1. The group agreed to include the proposals regarding the Millpond for inclusion in the NDP.
2. The Steering Group voted to continue to work towards supporting a Neighbourhood Development Plan for Tarrington and also to supporting me as Chair.
3. A meeting with the landowner, Rupert Foley, would be requested and attended by myself, Janette Ward, Paul Grey, Veronica Hodges and Ian Howard.*
4. Members not attending the meeting were requested to email questions or issues that they wanted to be discussed at the meeting with Rupert Foley to myself.

*Please note that this meeting has been postponed.

M.M. Daron – Chair of the Steering Group 14/11/2016