

Tarrington Parish Council

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
Tel: 01531 670036 email: tarrington.pc@btinternet.com

COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD ON MONDAY 14th MARCH 2016 AT 7.30PM IN THE LADY EMILY COMMUNITY HALL

AGENDA

1. To receive apologies for absence and note the reason
2. To receive and record any Declarations of Interest and Requests for Dispensations
3. **Public Participation Session** for local residents to raise matters relevant to the parish (*Please note: Decisions cannot be made on items not on the agenda, time allowed may be limited at the discretion of the Chairman*)
4. To Approve the minutes of the Meeting held on Mon 11th January 2016 (previously circulated)
5. To receive brief report from Backbury Ward Councillor John Hardwick
6. **Highways and Footpaths:**
 - a) To receive report from Balfour Beatty Locality Steward Linzy Outtrim
 - b) To receive report from Footpaths Officer
 - c) To receive report on lengthsman scheme
 - d) To discuss any new Highways or footpath issues
7. **Planning: Please note that paper copies may not be available, please view online prior to the meeting**
 - a) **To note Planning Record and decisions made** (attached)
 - b) **Planning applications to be considered:** none
8. **Neighbourhood Development Plan**
 - a) To receive an update from the NDP steering group
 - b) To discuss the locality of the settlement of Little Tarrington
 - c) To discuss the protection of Open Green Spaces
9. **Correspondence / Discussion / Communication / Consultations:**
 - a) To receive update on the Good Neighbour Scheme
 - b) To discuss Herefordshire Public Green Spaces Community Grant Scheme and the possibility of positioning a bench/seat at the entrance to Barrs Orchard
 - c) To receive progress report on production of village map for notice boards
 - d) To discuss the possibility of a village defibrillator
 - e) To discuss HM Queen Elizabeth II 90th Birthday Commemorative Medal
 - f) To note letter received from resident regarding NDP & Tatler
 - g) To note Breakdown of precept figures for Tarrington parish (Band D Council Tax £64.58)
10. **Finance:**
 - a) To consider using a service provider for payroll and pension
 - b) To consider request for annual grant of £750 towards Tarrington Tatler production costs
 - c) To note finance report and bank balances
 - d) To approve payments:
 - 703: Groundwork UK – repayment of unspent NDP grant - £2209.36
 - 704: DJN Planning Ltd – NDP support - £300.00
 - D/Debit – PWLB – loan repayment due 31st March - £1439.49
 - 705: J Chester, clerk - Salary & Expenses Jan/Feb 2016 plus NDP finance officer expenses– £574.40
 - 706: R J Barrell – jubilee green hedge trimming - £50.00
 - 707: LECH – hall hire (NDP 12 & 19 Jan) (PC Dec & Jan) - £60.00
 - 708: HALC – Information Overload training plus Annual Subscription - £447.92
 - 709: Herefordshire Council Election May 2015 costs – £47.40
 - 710: Richard Mills – lengthsman - £360.00
11. **Training / Meetings:**
 - a) To note dates of upcoming meetings and make note of any required places
HALC Eastern Area meeting – 17th March
 - b) To receive report from any meetings attended: (attached)
12. **To Note and Review Information Sheet (attached)**
13. **To raise items for next scheduled Parish Council Meeting (no discussion)**
14. **To confirm the date of next scheduled meeting – Monday 9th May 2016 at 7.30pm (Annual Meeting)**

J Chester

Clerk to Tarrington Parish Council

6th March 2016

The press and public are cordially invited to attend the meeting

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INFORMATION SHEET – MARCH 2016

PARISH CLERK UPDATE

- Road defects reported to Locality Steward
- Monthly PAYE RTI completed
- Parish Council Website page updated
- Precept of £14k confirmed
- Replacement Garbrook sign ordered & installed
- CiLCA portfolio work done and submitted to examiner
- Balfour Beatty Parish Briefings Event attended 3rd Feb (presentation circulated)
- Replacement salt bin requested for opp. Swan House in Aldersend Lane
- NDP End of Grant report completed
- Further NDP grant applied for
- Lengthsman quarterly claim submitted to Hfd Council *
- Lengthsman / P3 Expression of Interest form & Annual Plan 2016/17 submitted to Balfour Beatty *
- Copy of Current insurance Cover requested from Contractors *

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – Parish Newsletter February 2016 *
- A Bush, Herefordshire Council – “Service to Civvy Street Booklet” *
- A Bush, Herefordshire Council – Herefordshire Community Champions *
- A Bush, Herefordshire Council – Invitation to Herefordshire Affordable Warmth Strategy Launch 18 Feb *
- A Bush, Herefordshire Council – Invitation to Herefordshire Economic Master Plan events *
- A Bush, Herefordshire Council – WW1 Centenary Plans for 2017 *
- A Bush, Herefordshire Council – Invitation to Community Levy Consultation *
- HALC – Information Corner 8th Feb *
- S Gilson, Herefordshire Council - “engaging with your council consultation” *
- J Lawrence, Herefordshire Council – 2016/17 resurfacing programme *
- West Mercia – SNT Newsletters Feb & March *
- Herefordshire Rural Hub – February & March newsletters *
- Neighbourhood Planning Team – Newsletter 12 *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 11TH JANUARY 2016:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Sept 2015	3	Clerk	Complete	Broken sign at Garbrook needs replacing
Nov 2015	9d	Clerk	Complete	<p>School Road: LENGTHSMAN</p> <p>Clear around sign near junction Church Lane / School Road Check and clear ditch on Tarrington Court side near New Barn, Check connection under road to brook, Between New Barn and the Vine, strim and clear verge on north side. Opposite village hall, strim and clear vegetation from ditch – ensure free-flowing, Towards A438 clear hedge etc from around 30 MPH limit signs, Check drains and ditches from The Leys to A438 as water pooling and causing a danger</p> <p>Village Road: LENGTHSMAN</p> <p>Between Barrs Court and Church steps – strim up to wall to remove vegetation build-up, Between Barrs Court and Barrs Orchard – strim off and remove vegetation from ditch area, ensure free-flow. Trim hedge alongside ditch.</p> <p>Little Tarrington:</p>

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			Reported	<p>Potholes in road - By Millbrook CAS-544162-N4V1F2 Along edge before entrance to campsite CAS-544162-N4V1F2 Under Railway bridge CAS-544162-N4V1F2 By the Firs COMPLETED NOV 2015 Around corner by the Gables 41067169/7170, 41067177 Along lane to Woodend (approx. halfway) 41967178/9 A438 Turning to Woodend Direction signs are damaged CAS-544196-Q7L3P3 A438 Pavement between The Myrtles and The Old Police House is badly overgrown (grass, weeds etc), reducing width to a foot or so. Please can this be cut back to restore full width. CAS-544189-L7D8M3 Station Road We were promised some re-surfacing near Sparchell Cottage, but it doesn't seem to have been done. Ref e-mail 8th June 2015. CAS-544183-Z8C0X2 Job nos: 41077707/41077709</p>
Nov 2015	6b	CW/JW	Ongoing	Investigate Good Neighbour Scheme further
Nov 2015	9b	clerk	Ongoing	Check ownership of footpath TR9 land with Land Registry
Nov 2015	9c	RH /clerk	Ongoing	Village Map showing road names to be produced and put on website and notice boards
Jan 2016	6b	JT		Apply for Public Green Spaces Community Grant Scheme
Jan 2016	6b	clerk	ongoing	Investigate positioning of bench at Barrs Orchard entrance
Jan 2016	9b	clerk	Complete	Check if anything can be placed on stiles to improve grip
Jan 2016	9d	clerk	Complete	Confirm tender to Richard Morgan
Jan 2016	9e	clerk	Complete	Get quotes for reducing width of Church View hedge

PLANNING RECORD

<u>DATE</u>	<u>APPLICATION NUMBER</u>	<u>DESCRIPTION</u>	<u>PC COMMENT</u>	<u>HFD COUNCIL DECISION</u>
22.10.15	153015	Swan House, Tarrington, HR1 4EU Proposed internal works, new window, reinstatement of two windows within existing opening, replace French doors and replace porch door and frame	PC note that some work has already been done and ask Hfd Council if building regs, conservation officer and English Heritage have been consulted as it is a listed building. PC disappointed that application is retrospective	GRANTED 11.1.16
3.12.15	153149/153150	The Forge, Tarrington, HR1 4HX Proposed conversion of former forge into one self-contained holiday accommodation	PC support this application but make following observations: off road parking arrangements are unclear and require clarification. The property is 10m away from a running brook. PC asks that breathable sympathetic materials are used.	

REPORTS FROM MEETINGS ATTENDED

Fuel Poverty – Keep Herefordshire Warm - Presented by Oliver Rothwell of Marches Energy Agency Meeting held at Council Offices in Plough Lane on 15th January 2016.

Herefordshire is particularly badly affected by this problem, 1 in 10 households are affected. Fuel poverty affects a bigger proportion of the population in Herefordshire than in any other area of the UK.

The presentation available on the website explains what Fuel Poverty is, gives guidance on how to identify potential fuel poverty in families in our parish, and offers advice on helping people to get out of fuel poverty.

Not surprisingly, children in cold housing are more likely to suffer from respiratory disease and it affects their achievement at school. The presentation includes reasons/excuses that people, who are affected by fuel poverty, use in order to hide the fact that they cannot afford to keep their homes warm in winter.

Following the presentations, those of us present were able to ask many questions of Oliver Rothwell and there was a useful discussion amongst the group.