

TARRINGTON PARISH COUNCIL

Parish Clerk: Janet Chester
 Mapleside, Ashperton, Ledbury, HR8 2RZ
 Tel: 01531 670036
 e-mail: tarrington.pc@btinternet.com
 website: www.tarrington.org.uk

Minutes of the Parish Council meeting held on Monday 14th March 2016 at 7.30pm

Present

Councillors R Hodges (chairman), A Bush, M Daron, P Grey, J Tallis, M Tector, C Winter & J Ward

In attendance

Backbury Ward Councillor John Hardwick
 Janet Chester – Parish Clerk

Public: 2

ITEM	MINUTE	ACTION																
	The chairman welcomed everyone to the meeting.																	
1.0	Apologies for absence - none																	
2.0	Declarations of Interest and Requests for Dispensations -																	
	<table border="1"> <thead> <tr> <th>Cllr Name</th> <th>Agenda Item</th> <th>Interest Declared</th> <th>Nature of Interest</th> </tr> </thead> <tbody> <tr> <td>Cllr R Hodges</td> <td>10d</td> <td>NDPI</td> <td>Member of LECH</td> </tr> <tr> <td>Cllr J Ward</td> <td>10d</td> <td>NDPI</td> <td>Member of LECH</td> </tr> <tr> <td>Cllr J Tallis</td> <td>10d</td> <td>NDPI</td> <td>Member of LECH</td> </tr> </tbody> </table>	Cllr Name	Agenda Item	Interest Declared	Nature of Interest	Cllr R Hodges	10d	NDPI	Member of LECH	Cllr J Ward	10d	NDPI	Member of LECH	Cllr J Tallis	10d	NDPI	Member of LECH	
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3.0	Public Participation Session for Local Residents to raise matters relevant to the Parish Council No matters were raised.																	
4.0	To Consider approval of the minutes of the Parish Council meeting held on Monday 11th January 2016 (previously circulated) The minutes were agreed as a true and accurate record and were duly signed by the chairman.																	
5.0	To receive brief report from Ward Councillor John Hardwick Ward Cllr Hardwick advised that Herefordshire Council have set council tax at 3.9% - 1.9% increase plus 2% ring-fenced for Adult Social Care Band D properties in Tarrington will pay £1391.40. The highways budget for 2016/17 is £1.6 million compared to £20m spent in the last two years and £8/9m in 2015/16. The lengthsman grant is being reduced each year and will not be available in 2020. Herefordshire Council's 5 year housing land supply currently stands at 5 years 8 days which could bear relevance to Neighbourhood Development Plans so a briefing consultation with parish councils is planned for April.																	
6.0	Highways and Footpaths: a) Report from Linzy Outtrim, Balfour Beatty Senior Locality Steward Linzy confirmed the policies for highway and footpath maintenance and pothole repairs. Balfour Beatty budget £1.6m for resurfacing and surface dressing roads. Potholes have a separate reactive budget because there is a legal statutory duty to keep roads safe, the criteria for fixing potholes may change and a different grading system introduced to better manage work gangs and resources. A roads are routinely inspected monthly, B and priority C&U roads quarterly and U roads annually.																	

	<p>The weekly reports from Backbury ward locality steward Maynard Smith were also noted.</p> <p>b) Report from Footpaths Officer</p> <p>The footpath between Barrs Orchard, Pound Close and the church has been trimmed back. All paths are clear and accessible. On footpaths TR15 and TR19 bridge repair works and replacements are to be carried out.</p> <p>c) Report on Lengthsman Scheme</p> <p>The clerk has returned the expression of interest and annual plan for 2016/16 to Balfour Beatty. The grant should remain the same for 2016/17 but it is proposed that it be reduced to 25% for the following year and reduce to zero by 2020.</p> <p>d) To Receive any new highways or footpath issues</p> <p>The new Garbrook sign has been installed, thanks were expressed to Cllr Grey. Some stiles are not currently being used because there is a gap in the nearby hedge or gates are open and walkers are using these routes instead, the condition and usage of these stiles will continue to be monitored. Cllr Tallis will tour the parish and report any required works to the clerk. RESOLVED</p>	JT/JW
7.0	<p>Planning:</p> <p>a) To note planning record and decisions made - noted</p> <p>b) Planning Applications to be considered: none</p>	
8.0	<p>Neighbourhood Development Plan</p> <p>a) Update from NDP steering group</p> <p>The Chairman of the steering group read out a report that will be available to read on the website. A note will be put in the Tatler advising where copies will be made available for residents without access to computers. RESOLVED The clerk also read out the NDP finance report. A further grant of £4663 has been approved for NDP expenditure spending between April and September. The parish council agreed for a landscape site assessment to be carried out. RESOLVED</p> <p>b) To discuss the locality of the settlement of Little Tarrington</p> <p>It was suggested and AGREED that the main settlement is located north of the railway line. David Nicholson will be advised. RESOLVED</p> <p>c) To discuss the protection of Open Green Spaces</p> <p>A number of locations were identified. Cllr Hodges will produce a map which the NDP steering group can also use. RESOLVED</p>	MD NDP RH
9.0	<p>Correspondence/Discussion/Communication/Consultations</p> <p>a) To receive update on the Good Neighbour Scheme</p> <p>Cllrs Winter and Ward advised that volunteers and other interested parties are meeting on 15th March. Tarrington has been approached about being a pilot for the toolkit available. The parish council will provide £100 for production and distribution of a questionnaire. RESOLVED</p> <p>b) To discuss Herefordshire Public Green Spaces Community Grant Scheme and the possibility of positioning a bench at the entrance to Barrs Orchard</p> <p>An application was put in for two benches but the grant scheme have asked for the request to be resubmitted for one bench only for the play area. Cllr Tallis is dealing with. RESOLVED Fortis Living would have no objection to another bench being placed at the entrance of Barrs Orchard but funding is not available so this bench issue deferred to May meeting. RESOLVED</p>	CW/JW JT

	<p>c) To receive progress report on production of village map for notice boards</p> <p>Cllr Hodges has produced a whole village map showing road and property names which can be put onto the website, smaller maps for individual notice boards areas will also be made available. RESOLVED</p> <p>d) To discuss the possibility of a village defibrillator</p> <p>Grant funds for this financial year have run out. Interest has been expressed for when new funds are available. Councillors were asked to give thought to location of a defibrillator as a power supply would be required.</p> <p>e) To discuss HM Queen Elizabeth II 90th birthday commemorative medal</p> <p>The clerk had received a sample commemorative coin. It was decided that they were not required. RESOLVED</p> <p>f) To note letter received from resident re NDP and Tatler</p> <p>A letter received from a local resident was read out and noted.</p> <p>g) To note breakdown of precept figures for Tarrington parish 2016/17</p> <p>It was noted that the parish council had received confirmation of its request for £14000 precept for 2016/17. This relates to an example on a Band D property Council Tax of £64.58</p>	<p>Clerk/RH</p> <p>ALL</p>
<p>10.0 Finance:</p>	<p>a) To consider using a service provider for payroll and pension</p> <p>To comply with the latest payroll and pension legislation the clerk asked councillors to consider using a payroll service provider. A quote was given which was deemed very reasonable. Further alternative quotes are to be sourced before a final decision is reached. RESOLVED</p> <p>b) To consider request for annual grant of £750 towards Tarrington Tatler production costs</p> <p>The clerk had received a request for a grant of £750 from the parish council towards the production costs of Tarrington Tatler. This was AGREED. The clerk will inform the editor. RESOLVED</p> <p>c) To note finance report and bank balances (previously circulated) –</p> <p>Bank balances – current account as at 4th February 2016 £12212.44 and reserve account as at 2nd February 2016 £9959.72 NOTED</p> <p>d) Payments approved: RESOLVED</p> <p>703: Groundwork UK – repayment of unspent NDP grant - £2209.36 704: DJN Planning Ltd – NDP support - £300.00 D/Debit – PWLB – loan repayment due 31st March - £1439.49 705: J Chester, clerk - Salary & Expenses Jan/Feb 2016 plus NDP finance officer expenses – £574.40 706: R J Barrell – jubilee green hedge trimming - £50.00 707: LECH – hall hire (NDP 12 & 19 Jan) (PC Dec & Jan) - £60.00 708: HALC – Information Overload training plus Annual Subscription - £447.92 709: Herefordshire Council Election May 2015 costs – £47.40 710: Richard Mills – lengthsman - £360.00</p>	<p>Clerk</p> <p>Clerk</p>
<p>11.0 Training / Meetings:</p>	<p>a) To note dates of upcoming meetings and make note of any required places</p>	

- S Gilson, Herefordshire Council - "engaging with your council consultation" *
- J Lawrence, Herefordshire Council – 2016/17 resurfacing programme *
- West Mercia – SNT Newsletters Feb & March *
- Herefordshire Rural Hub – February & March newsletters *
- Neighbourhood Planning Team – Newsletter 12 *

* Circulated to Cllrs.

Outstanding Actions - These are the consolidated actions outstanding after the last meeting held on 11TH JANUARY 2016:

Meeting	Minute	Action	Status	Comments
July 2015		NDP Team	Ongoing	Details of NDP progress to be put onto website
Sept 2015	3	Clerk	Complete	Broken sign at Garbrook needs replacing
Nov 2015	9d	Clerk	Complete	School Road: LENGTHSMAN Clear around sign near junction Church Lane / School Road Check and clear ditch on Tarrington Court side near New Barn, Check connection under road to brook, Between New Barn and the Vine, strim and clear verge on north side. Opposite village hall, strim and clear vegetation from ditch – ensure free-flowing, Towards A438 clear hedge etc from around 30 MPH limit signs, Check drains and ditches from The Leys to A438 as water pooling and causing a danger
			Complete	Village Road: LENGTHSMAN Between Barrs Court and Church steps – strim up to wall to remove vegetation build-up , Between Barrs Court and Barrs Orchard – strim off and remove vegetation from ditch area, ensure free-flow. Trim hedge alongside ditch.
			Reported	Little Tarrington: Potholes in road - By Millbrook CAS-544162-N4V1F2 Along edge before entrance to campsite CAS-544162-N4V1F2 Under Railway bridge CAS-544162-N4V1F2 By the Firs COMPLETED NOV 2015 Around corner by the Gables 41067169/7170, 41067177 Along lane to Woodend (approx. halfway) 41967178/9 A438 Turning to Woodend Direction signs are damaged CAS-544196-Q7L3P3 A438 Pavement between The Myrtles and The Old Police House is badly overgrown (grass, weeds etc), reducing width to a foot or so. Please can this be cut back to restore full width. CAS-544189-L7D8M3 Station Road We were promised some re-surfacing near Sparchell Cottage, but it doesn't seem to have been done. Ref e-mail 8 th June 2015. CAS-544183-Z8C0X2 Job nos: 41077707/41077709
Nov 2015	6b	CW/JW	Ongoing	Investigate Good Neighbour Scheme further
Nov 2015	9b	clerk	Ongoing	Check ownership of footpath TR9 land with Land Registry
Nov 2015	9c	RH /clerk	Ongoing	Village Map showing road names to be produced and put on website and notice boards
Jan 2016	6b	JT	Ongoing	Apply for Public Green Spaces Community Grant Scheme
Jan 2016	6b	clerk	ongoing	Investigate positioning of bench at Barrs Orchard entrance
Jan 2016	9b	clerk	Complete	Check if anything can be placed on stiles to improve grip
Jan 2016	9d	clerk	Complete	Confirm tender to Richard Morgan
Jan 2016	9e	clerk	Complete	Get quotes for reducing width of Church View hedge

PLANNING RECORD

DATE	APPLICATION NUMBER	DESCRIPTION	PC COMMENT	HFD COUNCIL DECISION
22.10.15	153015	Swan House, Tarrington, HR1 4EU Proposed internal works, new window, reinstatement of two windows within	PC note that some work has already been done and ask Hfd Council if building regs, conservation officer and English Heritage have been consulted as it is a	GRANTED 11.1.16

		existing opening, replace French doors and replace porch door and frame	listed building. PC disappointed that application is retrospective	
3.12.15	153149/153150	The Forge, Tarrington, HR1 4HX Proposed conversion of former forge into one self-contained holiday accommodation	PC support this application but make following observations: off road parking arrangements are unclear and require clarification. The property is 10m away from a running brook. PC asks that breathable sympathetic materials are used.	
12.1.16	153770/EN	Land adj to The Millpond, HR1	Installation of a third wire to an existing overhead line using existing support positions	NO OBJECTION 5.2.16

REPORTS FROM MEETINGS ATTENDED