

TARRINGTON PARISH COUNCIL

Parish Clerk: Janet Chester
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Minutes of the Parish Council meeting held on Monday 14th July 2014 at 7.30pm

Present

Councillors R Hodges (chairman), J Hodges (vice-chairman), M Daron, P Grey, J Tallis, J Ward, & C Winter

In attendance

Janet Chester – Parish Clerk

Public: 1

The chairman welcomed everyone to the meeting.

1/7/14 Apologies for absence - Ward Councillor John Hardwick

2/7/14 Declarations of Interest and Requests for Dispensations -

Cllr Name	Agenda Item	Interest Declared	Nature of Interest
none			

3/7/14 Public Participation Session for Local Residents to raise matters relevant to the Parish Council

No matters raised

4/7/14 To approve the minutes of the Annual Parish Council meeting held on Monday 12th May 2014 (previously circulated)

The minutes of the meeting were agreed as a true and accurate record and were duly signed by the chairman.

5/7/14 To receive brief report from Ward Councillor John Hardwick

Cllr Hardwick had sent his apologies. He had not sent through a report.

6/7/14 Planning

a) Planning Applications to be considered:

P141247/FH Heritage Cottage, 16 School Lane, Tarrington, HR1 4EX

Proposed single storey extension

PC Comment: The Parish Council support this application

b) Considered Applications - none

c) To note decisions of Herefordshire Council on planning applications: as per the planning record (circulated) and Herefordshire Council website - noted

Action

Clerk

7/7/14 Tarrington Neighbourhood Plan

a) Neighbourhood Planning Spending Powers

An open meeting was held on 24th May which was attended by 75 people, the majority of which were of retirement age. Around forty people have asked for NDP details to be emailed to them. Ideas on how to engage the younger generation would be welcome. Pins and comments were put into a map and is currently being translated onto a visual map. Meetings for the steering group of around twelve people have been set up to do maps and put together a questionnaire for circulating in September. The whole process is working towards having a draft plan by the end of the year and completion around May 2015. The settlement boundary can be moved. Cllr Daron had attended a training meeting about affordable housing, she will forward the document to all. Thought was given to inviting Samantha Banks from Herefordshire Council NDP team to the next steering group meeting. The NDP group had a stand at the Tarrington Fete. Details of the Neighbourhood Plan progress will be put onto the new website.

NDP Group / Cllr Daron

b) Contract for Consultancy Support

A quote has been given by Data Orchard for NDP support. It was decided to give the steering group devolved powers to authorize spending relating to the Neighbourhood Development Plan up to a maximum total of £6385. **RESOLVED**

NDP Group

8/7/14 Highways and Footpaths:

a) To receive any new highway issues and updates

Woodend has been resurfaced. There are potholes between Millpond and Freetown at Little Tarrington. Landowners are to be written to regarding overgrown trees encroaching onto the highway between Woodsend and Little Tarrington. Potholes need repair between Aspen Cottage and Wilton Oaks on Aldersend Lane. A parish walk with the new locality inspector is to be requested by the clerk.

Clerk

b) To receive an update on the Bus Shelter

The bus shelter has been installed by the pub. The clerk is to write to DRM regarding the bus timetable and sign positioning. **RESOLVED**

Clerk

c) Works for the Lengthsman

All verges need cutting and road signs need to be cut around to be visible. A hedge at Barrs Orchard is blocking visibility. Cllrs Hodges and Tallis to forward list of required jobs to the clerk.

Cllr J Hodges and J Tallis

d) Update from Footpaths Officer

All footpaths are currently clear. The clerk confirmed that the P3 grant for this year was £150.00.

9/7/14 Finance:

a) To note finance report (previously circulated) – noted

b) Payments approved: RESOLVED

- 607: Herefordshire Council – paper copies of planning applications - £36.00
 608: Lynne Pugh – clerk salary and expenses to 31st May – as agreed
 609: Rich Morgan – grass cutting March-May - £293.50
 610: Lady Emily Community Hall – hall hire - £125.00
 611: J Chester – clerk Salary & Expenses May 2014 - as agreed
 612: Hoople – AO Map costs - £122.60
 613: Greenshires Maintenance – hedge trimming - £100.00
 614: J Tallis – reimburse NDP Open Day expenses - £54.67
 615: M Daron – reimburse NDP Open Day expenses - £21.52
 616: V Hodges – reimburse NDP Open Day expenses - £15.80
 617: Cottage Web Design – Tarrington website - £300.00

c) New Financial Regulations

The clerk is to merge the current regulations with the new regulations and circulate the draft to all councillors for adoption at the September meeting. **RESOLVED**

Clerk

d) Purchase of 2014 “Practitioners Guide”

The clerk was given authorization to purchase the new guide. **RESOLVED**

Clerk

10/7/14 Correspondence / Discussion:

a) Review of Ledbury Rural Parishes Cluster Group

At the Cluster Group AGM parish councils were asked to decide if they wished for this Cluster Group to carry on or be dissolved. After discussion it was **AGREED** that Tarrington Parish Council wished to remain a member and for the cluster group to continue.

Clerk

b) Village Green / Jubilee Green

The question was raised “How many people are aware of the green and make use of it?” In the covenant it states it is an open green space to be used for recreation. It was thought that the houses on Church View may benefit but not the rest of the village. It was **AGREED** that a question be in the Neighbourhood Plan questionnaire to see if villagers are aware of the green and if they use it. A village green sign is also to be installed advising that everyone is welcome. **RESOLVED**

All Cllrs

c) Storage of Tarrington Parish Council Archive Documents

The new clerk stated that she was not happy to have originals of legal documents at her house. It was **AGREED** that she investigate the costs involved for storage at solicitors. It was also agreed for other archive documents to be stored at Lady Emily Hall until the archive department of Herefordshire Council reopens. **RESOLVED**

Clerk

d) Council Policies

Existing council policies are to be checked by the clerk and any new policies required will be drafted and circulated to all councillors for adopting at the September meeting. **RESOLVED**

Clerk

11/7/14 Training / Meetings:

a) To note dates of upcoming meetings and make note of any required places –

HALC Eastern Area AGM 15th July 7.30pm Ledbury Town Council Offices

Herefordshire Council 2015/2016 Budget Consultation 24th July 6.30pm
Brockington – Cllrs Daron, Tallis and Ward attending

Cllrs Daron, Tallis & Ward

b) To receive report from meetings attended –

none

12/7/14 To Note Information & Outstanding Actions Sheet (previously circulated) – reviewed and action sheet amended accordingly

13/7/14 To raise items for next scheduled Parish Council Meeting (no discussion)

- Village Hall Maintenance Costs
- Parish Council Policies
- Neighbourhood Development Plan
- Notice Boards

14/7/14 To confirm the date of the next meeting

Monday 29th September at 7.30pm

The Chairman declared the meeting closed at 9.25pm

Signed..... Dated.....