

TARRINGTON NEIGHBOURHOOD DEVELOPMENT PLAN

STEERING GROUP

Minutes of the Meeting of the Steering Group held on Tuesday 4th August 2015 at 7.30p.m. in the Lady Emily Community Hall, Tarrington

1. Members Present

(in alphabetical order)

Anthony Bush, Paul Butler, Maggie Daron, Jeanette Forrester, Robert Hodges, Veronica Hodges, Ian Howard, Sandra Langford, John Tallis (Chairman) and Janette Ward

Tarrington residents Martin Berrett, Jane Bishop, Anne Bush, Nick Elford, R.T. Francis, Jo Lee, Rob Nayler, Janet Pierce, Stuart Pinfield, Philip Stock, Edwin Turnbull, Sharon Turnbull and Ann Wessel were also present.

2. Apologies

Trevor Kerr

3. Declarations of Interests

Philip Stock (landowner) declared an interest. It was requested that members of the Steering Group should declare which of the sites they lived alongside or within sight of. This was clarified as follows:-

Site 1	John Tallis and Maggie Daron
Site 2	John Tallis, Maggie Daron, Robert Hodges and Veronica Hodges
Site 5	Jeanette Forrester
Site 7	Jeanette Forrester and Anthony Bush
Site 9	Ian Howard
Site 11	Edward Watkins
Site 12	Ian Howard

Sandra Langford and Janette Ward do not live within sight of any of the identified sites but are interested generally in the future development of Tarrington Parish.

4. Minutes of Last Meeting

One correction to the minutes of the last meeting was noted. Two references to the S.H.L.A. map on Item 6 should read the S.H.L.A.A. map.

5. Matters Arising

J. Tallis has received an email from Sam Banks which said that the revised Core Strategy is now undergoing public consultation.

P. Stock's agent has written a paper in response to the concerns expressed at the last meeting. This report will be sent to the planning consultant.

Though not directly related to matters arising from the minutes of the last meeting, before the Chairman gave his report, several residents present at this meeting raised the matter of further consultation and communication with Tarrington residents. It was brought to the Steering Group's attention that the Tarrington website had not been updated regarding the minutes of meetings. R. Hodges agreed to contact the relevant people and ensure that this situation is rectified. It was also suggested that, in the interest of improving communications, a simple flow chart showing progress on the N.D.P. could be included on the website and on parish notice boards.

J. Tallis reminded those present that Dr. Nicholson was very familiar with the N.D.P. process and would support the group regarding future communications with the local community. M. Daron said that, since the Steering Group began their work in January 2014, every effort had been made to carry out all the required community activities and to communicate well with residents through questionnaires, open days and articles in the Tarrington Tatler but at present the work of the Steering Group has been slowed down by the situation regarding the Herefordshire Core Strategy. The nature of future consultation will in part be determined by the wording of this revised document. M. Daron agreed to notify everyone on the residents' email contact list when the Core Strategy had passed its final stage. A. Bush emphasised the fact that at present that the Steering Group are also still waiting for the revised S.H.L.A.A. map which might impact further on site assessments. J. Ward made the point that the Neighbourhood Development Plan wasn't just concerned with future house building but that it should also impact on other aspects of the development of the parish, including local businesses and future employment.

6. Chairman's Report and Financial Report

The above have been combined as the financial report was the main item on the chairman's report. J. Tallis has applied for a grant of £6,300 but more detail is required before the funding can be granted. J. Tallis will complete the additional paper work as soon as possible.

Following an enquiry made by a resident regarding the Steering Group's terms of reference, this subject will be brought to the attention of the Parish Council at the next Parish Council meeting on 21st September.

The only point of action from the last meeting was for the Site Assessment Group to meet. They have met on two occasions and completed their work. Prior to the meetings, M. Daron contacted Sam Banks on behalf of the Site Assessment Group. It was confirmed that there is no need to carry out assessments on the sites suitable for five or less houses so J. Tallis said that the smaller sites will now be discounted but used as evidence for the justification for an element of windfall. S. Banks did, however, recommend that all of the larger sites should be assessed whether or not they are presently available for development. The concentration would now be on the three larger sites, two of which are available and a new possible site in Little Tarrington about which enquiries will be made. In response to a resident's question, J. Tallis explained

that a further call for sites was unnecessary since the landowners of sites of a suitable size had already been approached.

7. Site Assessments

J. Forrester reported back on the work carried out by the Site Assessment Group, in line with the N.D.P. Guidance Note 21. The members of the group met on two evenings to complete the forms which are an essential part of the work of the Steering Group. Thirteen sites had previously been identified and pictures of these sites were displayed at the Open Consultation Days. An additional site has now been established. Site 14 is a site east of the Firs in Little Tarrington. The conclusion of the members of the Site Assessment Group were that the majority of the identified sites were not suitable for development but it is never-the-less important for this information to be recorded in the correct way. This paper work will be scrutinised by the independent planning consultant who will soon be employed by the group before the details are discussed at a Steering Group meeting.

8. Actions to be Completed Before the Next Meeting

ACTION	PERSON/PEOPLE RESPONSIBLE
Members of the Steering Group will meet with Dr. Nicholson on 24 th August.	Anthony Bush Paul Butler Jeanette Forrester Robert Hodges Veronica Hodges Trevor Kerr John Tallis
The Tarrington website will be updated.	Robert Hodges
The paper-work for the grant application will be completed and a simple communication plan and/or a flow chart showing progress made with the N.D.P. will be considered.	John Tallis
The Terms of Reference for the N.D.P Steering Group will be an item on the agenda of the next Parish Council meeting on 21 st September.	Robert Hodges
Everyone on the N.D.P. email contact list will be contacted in September when/if the Core Strategy passes the last stage of scrutiny and is duly adopted as policy.	Maggie Daron

9. Date for Next Meeting

The next meeting of the Steering Group will be held at 7.30p.m. on Thursday 24th September 2015.

